

KNOWLEDGE RESOURCE CENTRE

RULES & REGULATIONS

Policy for the KRC Utility

GMRIT Knowledge Resource Centre is the campus hub for research and information exchange, housing traditional and digital research materials conveniently under one roof. In addition to books, magazines, journals, and newspapers, the KRC is an impressive multimedia resource center providing films, audio recordings, videos, and CD-ROMs.

The KRC entire catalog is on-line, and Web-based workstations provide access to a variety of campus and Internet resources. The KRC even offers wireless access to electronic databases and full-text electronic journals so you can roam the stacks with a laptop at hand, researching as you go.

1. WORKING HOURS: A. KRC WORKING HOURS

Mon – Friday -	8:00 A.M	to	10:00 P.M
Saturday -	8:00 A.M	to	8:00 P.M (Except Second Saturday)
Sunday -	9:00 A.M	to	5:00 P.M (Except Sunday following Second Saturday) (Lunch Break 1:00 P.M to 2:00 P.M)

B. CIRCULATION / ISSUES

Mon - Friday -	8:00 A.M	to	5: 00 P.M
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2. The Borrowers can lend Books as Follows :

Sl. No.	CATEGORY	NO. OF BOOKS	DURATION OF THE PERIOD
1	Teaching Staff	8	Beginning to End of Semester
2	Non-Teaching Staff	2	1 Month
3	Students	5	14 Days

3. **OVER DUE CHARGES:** Books borrowed should be returned on or before the due date indicated on the date slip in the book. A Fine of Rs. 1/- will be charged per day (except Saturday, Sunday and Holidays), after the specified due date is over [For Teaching Staff, Non-Teaching Staff & Students].

4. When a book is lost by a borrower, it shall be replaced by a new copy of the book with bill or double the cost is recovered from the borrower as per the market rate.
5. Members have to submit their college identity card for referring books within the KRC.
6. Books will not be issued during Summer Vacation.
7. Defective & reference books and current issues of periodicals shall not be lent out.
8. Members need to check the books to ensure their condition before borrowing. Any defects found should be brought to the notice of the issuing assistant, at the time of issue; otherwise the borrower will be responsible for the defects.
9. The Students / Staff are advise to enter into the KRC Lending Section through **“WAY IN”** & leave through **“WAY OUT”** gates.
10. Reference books will be issued for reading within the KRC only on presentation of College Identity card.
11. Outgoing students who have completed their course of study and members leaving the Institute need to take No Dues Certificate from the KRC.
12. Printing Materials and other Personal belongs should be deposit at the property counter.
13. Spitting, Smoking, Sleeping and eating are strictly prohibited.
14. Members will be held responsible for damages caused to the books and other property of the KRC and shall be required to pay the value thereof.
15. Notifications such as Holidays, issue of KRC books etc., will be displayed on the KRC Notice board.
16. Members are requested to observe strict silence in the KRC and not to disturb other readers in the KRC.
17. Cell Phones/Cameras and other electronic gadgets are not allowed inside the KRC.
18. Digital Library will work from 8:00 A.M to 10:00 P.M (Exclusively for Academic Purpose and Not for Entertainment, Games, and Personnel Mails etc.).
19. The Students are allowed with proper uniform during the college hours.
20. The Students/Staff are not allowed with neck T- Shirts, Short Pants and Track Pants during the KRC working Hours.
21. Any violation of the above said rules and regulations of the KRC will be punishable.

LIBRARIAN

GMR INSTITUTE OF TECHNOLOGY : : RAJAM
KNOWLEDGE RESOURCE CENTRE

Rajam
Date: 28.05.2025

To,

The Principal,
GMRIT,
Rajam – 532 127

Respected Sir,

Sub: Kindly approve to work KRC in General shift (9.00 am to 5.00 pm) from
02.06.2025 to 14.06.2025 in Summer Break Req. - Reg.

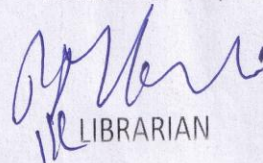
In view of the College Summer Break from 02.06.2025 to 14.06.2024. The Knowledge Resource Centre will work from 9.00 am to 5.00 pm as general shift during the summer break. So we request you sir please permit to work as general shift.

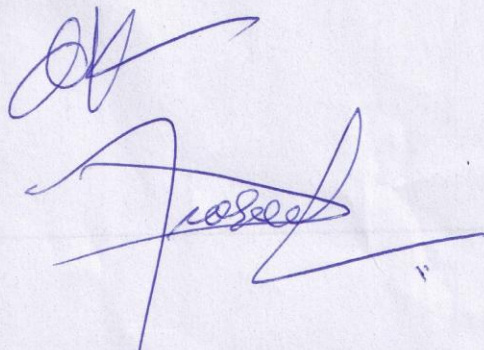
All the KRC staff members will come in one shift and do racks rectification (arranging the books in the shelf according to the call numbers), damaged books and journals binding and other pending works of the library.

I request you sir, kindly approve the above said timings.

Thanking you sir,

Yours faithfully


LIBRARIAN



GMR INSTITUTE OF TECHNOLOGY – RAJAM

DEPARTMENT OF PHYSICAL EDUCATION

Ref: GMRIT Students (Boys&girls)/2024

30th January 2024

CIRCULAR

All the students are hereby informed that JNTUGV bodybuilding and Power Lifting(M&W) selection trails will be conducted in first week of February Therefore,GMRIT is going to conduction internal Bodybuilding(M) and Powerlifting(M&W) selection on 31.01.2024 from 4:30 PM Onwards. . All the interested students may come and participate in GMR sports arena.

NOTE: JNTUGV & State Bodybuilding and powerlifting championship Selection Trails



Dr.Bh Arun Kumar

Physical Director



Asso.Déan(SA)

GMR INSTITUTE OF TECHNOLOGY – RAJAM

DEPARTMENT OF PHYSICAL EDUCATION

Ref: GMRIT Students (Men & women)/2024

08. Jan.2024

CIRCULAR

All the B.Tech students are hereby informed that Srikakulam Distant Kabaddi (Men& Women) selection trials will be conducted on 10.01.2024 Therefore, GMRIT is going to conducting internal Kabaddi (Men& Women) selection on 08.01.2024 from 4.30 PM onwards. All The interested students may come and participate in Venue.

Venue: Kabaddi (Men& Women) : - ECE BLOCK OPP GROUND

Weight category: Men 75 Kg's

: Women 65 Kg's

Note: - The Srikakulam Distant Kabaddi selection trials for (Men and Women) under the Under-20 category are open to participants born on or after February 4, 2004.


Physical Director

Asso. Deán students affairs

GMR INSTITUTE OF TECHNOLOGY-RAJAM
DEPARTMENT OF PHYSICAL EDUCATION

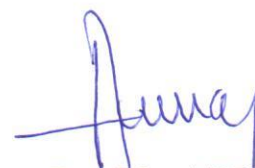
Date: 27-02-2024

ANNUAL DAY GAMES & SPORTS CELEBRATIONS

It is decided to conduct Games & Sports events among the staff (Teaching & Non-Teaching) Department wise. Hence I request you to participate in the following schedule.

DATE	EVENT	TIME	VENUE
29.02.2024	Badminton,(Doubles)	4:00pm	Sports arena
01.03.2024	Table Tennis(Singles)		
	Chess		
	Caroms (Doubles)		
01.03.2024	Athletes		

Note: All the **participants** are instructed to come and report at the respective venue directly.



Dr. Bh. ARUN KUMAR

Physical director

GMR INSTITUTE OF TECHNOLOGY-RAJAM
DEPARTMENT OF PHYSICAL EDUCATION

Date: 02-03-2024

For (BOYS& GIRLS)

In Connection with “**ANNUAL SPORTS DAY**” celebration 2024 the following Gams & Sports will be conducted as per schedule

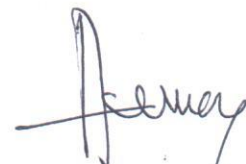
DATE	EVENT	TIME	VENUE
04-03-2024 (Men) To 05-03-2024 (Women)	Athletics	4:00 pm	Sports arena

Men Events - 100 M, 800 M, Long jump, Short put & 4 x 100 Relay

Women Events - 100 M, 400 M, Long jump, Short put & 4 x 100 Relay
(4 x 100 M relay each branch 1 team)

Note: All the participants are instructed to come and report at the respective venue directly.

CSE - Kb
IT - ✗
mech - R
Civl - B
EEE - B
ECE - ✗
Aiml - B
BSE H - Kb



Dr. Bh. Arun Kumar,
Physical director.

GMR INSTITUTE OF TECHNOLOGY – RAJAM

DEPARTMENT OF PHYSICAL EDUCATION

Ref: GMRIT Students (Boys& Girls) /20024

24-04 2024

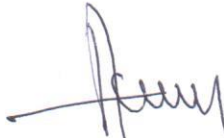
CIRCULAR

This is to inform that All the B.Tech 1st year (Boys& Girls) students are hereby informed that Yoga 11 days coach camp on 06-05-2024 to 17-05-2024

All the interested students are come and participate at respective Venue.

Venue: Indoor stadium -GMR Sports Arena

NOTE: Timing : 4:00 to 5:00pm



Dr. Bh Arun Kumar

Physical Director



Dr. V. Ram Babu

Associate Dean-Students Affairs



GMR INSTITUTE OF TECHNOLOGY-RAJAM

DEPARTMENT OF PHYSICAL EDUCATION

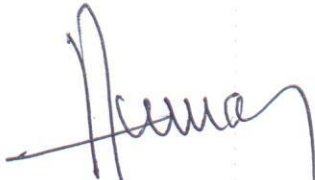
Ref:GMRIT Students(Men&Women)

25 April 2024

CIRCULAR

All the B.Tech students are hereby informed that AP state PowerLifting Selection Trails(Men & women) will be conducted on 05.05.2024. Therefore GMRIT is going to conduct an internal powerlifting selection on 27.04.2024 from 6:00 AM onwards. All the interested students may come and participate in the GMR Sports arena.

Note: Ap State Powerlifting Championship Sub-junior, junior team selection trails.



Physical Director



Asso. Dean-Student Affairs

GMR INSTITUTE OF TECHNOLOGY – RAJAM
DEPARTMENT OF PHYSICAL EDUCATION

Ref GMRIT Student (Men & women) 2024

26/08/2024

CIRCULAR

All The Student are hereby informed that **Srikakulam Dist. Athletics Selection trials** will be conducted on **31.08.24**, therefore interested students may come and participate at **GMR Sports Synthetic Track** from **4:30 PM** onwards .

Age Groups :

Under 23 - 18/09/2001 to 17/09/2004

Under 20 - 18/09/2004 to 17/09/2006

Under 18 - 18/09/2006 to 17/09/2008

EVENTS :

Under 18 (Boys & Girls)-

Running Events - 100mts, 200mts, 400mts, 1000mts, 5km(Walk).

Jumping Events - Long jump, High jump.

Throwing Events - Shotput, Javelin Throw, Discus Throw

Under 20,23 (Men & Women)-

Running Events - 100mts, 200mts, 400mts, 800mts, 1500mts, 3km, 5km.

Jumping Events - Long jump, High jump , Triple Jump.

Throwing Events - Shotput, Javelin Throw, Discus Throw

Note : Srikakulam Dist. Athletics Selection trails(Age Category under 18, 20, 23 Men & Women)



Dr Bh Arun kumar
Physical Director



Associate Dean
(Student affairs)

DEPARTMENT OF PHYSICAL EDUCATION

Ref: GMRIT Students (men) /2024

Date: 06.09.2024

CIRCULAR

This is to inform that All the B.Tech 1st year (Boys) students are hereby informed that Yoga 11 days coaching camp on 09-09-2024 to 20-09-2024.

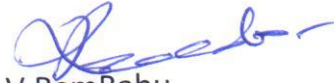
All the interested students are come and participate at respective Venue.

Venue: Indoor stadium -GMR Sports Arena -**3.00PM to 4.00PM**

Note: Students are informed to come with yoga mat or bed sheet.



Dr. Bh Arun Kumar
Physical Director



Dr. V. Ram Babu
Associate Dean-Students Affairs

DEPARTMENT OF PHYSICAL EDUCATION

Ref: GMRIT Students (women) /2024

Date: 20.09.2024

CIRCULAR

This is to inform that All the B.Tech 1st year (Girls) students are hereby informed that Yoga 11 days coaching camp on 23-09-2024 to 03-10-2024.

All the interested students are come and participate at respective Venue.

Venue: Indoor stadium -GMR Sports Arena - **4.00PM to 5.00PM**

Note: Students are informed to come with yoga mat or bed sheet.



Dr. Bh Arun Kumar
Physical Director



Dr. V. Ram Babu
Associate Dean-Students Affairs

DEPARTMENT OF PHYSICAL EDUCATION**CIRCULAR****Date: 21-09-2024**

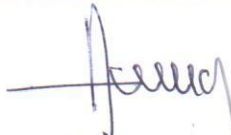
To bring out the hidden sports talent in first-year students, we conduct friendly matches among first-year B.Tech students (Section Wise) in the category given below. Interested students are requested to contact Dr. Bh. Arun Kumar, Physical Director on 23/09/24, 4:30 pm.

For Boys:

1. Athletics
2. Volleyball
3. Football
4. Badminton (Doubles)
5. Chess
6. Basketball
7. Lawn Tennis
8. Swimming
9. Cricket
10. Kabaddi
11. Kho-Kho
12. Powerlifting & Weightlifting
13. Bodybuilding
14. Ball Badminton
15. Any other Games

For Girls:

1. Athletics
2. Throwball
3. Chess
4. Tenni Koit
5. Volleyball
6. Basketball
7. Lawn Tennis
8. Badminton (Doubles)
9. Swimming
10. Kabaddi
11. Kho-Kho
12. Powerlifting
13. Ball Badminton
14. Any other Games

NOTE: 1. ONE TEAM FOR ONE SECTION**2. ALL CR's AND TEAM CAPTAINS REPORT AT SPORTS ARENA ON 23/09/2024 AT 4.30PM**

Dr. Bh. Arun Kumar
(Physical Director)


(Associate Dean-Students Affairs)

CIRCULAR

Ref. No. GMRIT/2024-25: 15

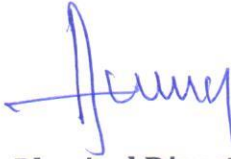
08.10.2024

All the first year students are hereby informed that GMRIT is organizing a two days session on "Satyananda Yoga for Strength and Stress" in association with Bihar School of Yoga, Bihar from 18th & 19th October 2024. Those who are interested please register with Dr. BH. Arun Kumar, Physical Director on or before 10th October 2024.

Resource Person: Swami Bhakti Chaitanya Saraswati

Venue : Sports Arena

Time : 5:30 AM to 6:30 AM & 5:00 PM to 6:30 PM



Physical Director



Asso. Dean (Student Affairs)

GMR INSTITUTE OF TECHNOLOGY-RAJAM

DEPARTMENT OF PHYSICAL EDUCATION

Ref: GMRIT Students (Men & Women)

19th August, 2024

CIRCULAR

All the B. Tech students are hereby informed that AP state Power Lifting Selection Trails (Men & women) will be conducted on 14.09.2024. Therefore, GMRIT is going to conduct an internal powerlifting selection on 22.08.2024 from 6:00 AM onwards. All the interested students may come and participate in the GMR Sports arena.

Note: Ap State Powerlifting Championship Sub-junior, junior team selection trails.


Physical Director


Asso. Dean-Student Affairs

GMR INSTITUTE OF TECHNOLOGY-RAJAM

DEPARTMENT OF PHYSICAL EDUCATION

Ref: GMRIT Students (Men & Women)

19th August, 2024

CIRCULAR

1st B Tech students are hereby informed that 1st Year B Tech Students Selection Trails (Men & women) will be conducted on 14.09.2024. Therefore, GMRIT is going to conduct an internal powerlifting selection on 22.08.2024 from 6:00 AM onwards. All the interested students may come and participate in the GMR Sports arena.

Note: Sub Junior GMR IT Powerlifting Team.


Physical Director


Asso. Dean-Student Affairs

GMR INSTITUTE OF TECHNOLOGY-RAJAM

DEPARTMENT OF PHYSICAL EDUCATION

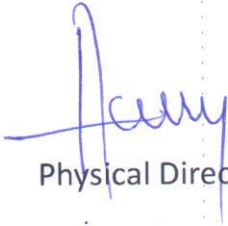
Ref:GMRIT Students Men

18 oct 2024

CIRCULAR

All the B.Tech students are hereby informed that AP state body bulding Selection Trails Men will be conducted on 27.10.2024. Therefore GMRIT is going to conduct an internal bodybuilding selection on 21.10.2024 from 6:00 PM onwards. All the interested students may come and participate in the GMR Sports arena.

Note: AP State Bodybuilding Championship team selection trails.



Physical Director



Asso. Dean-Student Affairs

GMR INSTITUTE OF TECHNOLOGY – RAJAM
DEPARTMENT OF PHYSICAL EDUCATION

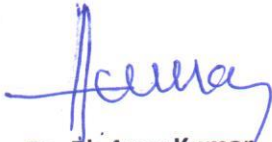
Ref: GMRIT Students (Men & Women) /2024


18-10-2024

CIRCULAR

All the B.Tech (1st 2nd 3rd 4th year) students are hereby Informed that JNTUGV TAEKWONDO (Men & Women) selection trails will be conducted 19-10-2024 on by 4:30PM at sportsarena. The interested students may come and participate.

Venue: Indoor stadium -GMR Sports Arena


Dr. Bh Arun Kumar
Physical Director


Dr. V. Ram Babu
Associate Dean-Students Affairs

CSG - 
BS&H - 
ECE - 
EEE - 
Civil - 
Mech - 
AI&ML - 
Lib - 

GMR INSTITUTE OF TECHNOLOGY – RAJAM
DEPARTMENT OF PHYSICAL EDUCATION

Ref: GMRIT Students (men) /2024

21-10-2024


CIRCULAR

All B.Tech students (1st to 4th year) are hereby informed that the JNTUGV Kabaddi (Men) selection trials will be conducted on 22-10-2024 at 4:30 PM at the Kabaddi Court, Opposite ECE Block. Interested students are encouraged to participate.

Venue: Kabaddi Court, Opp ECE Block



Dr. Bh Arun Kumar
Physical Director



Dr. V. Ram Babu
Associate Dean-Students Affairs

GMR INSTITUTE OF TECHNOLOGY-RAJAM

DEPARTMENT OF PHYSICAL EDUCATION

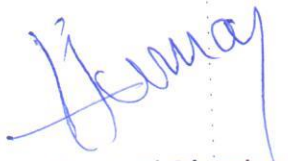
23 oct 2024

Ref:GMRIT Students Men&Women

CIRCULAR

All the B.Tech students are hereby informed that AP state Powerlifting Selection Trails Men&Women will be conducted on 09th and 10th Nov 2024. Therefore GMRIT is going to conduct an internal Powerlifting selection on 27.10.2024 from 6:00 Am onwards. All the interested students may come and participate in the GMR Sports arena.

Note: AP State Powerlifting Championship team selection trails.


Physical Director


Asso. Dean Student Affairs

GMR INSTITUTE OF TECHNOLOGY – RAJAM
DEPARTMENT OF PHYSICAL EDUCATION

Ref: GMRIT Students (Men & Women) /2024

02.12.2024

CIRCULAR

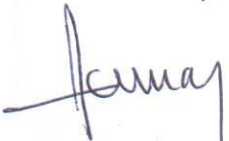
All B. Tech students (1st to 4th year) are hereby informed that the EENADU Championship (Men & Women) selection trials will be held on the following dates:

03.12.2024: Cricket, Volleyball

04.12.2024: Kabaddi, Kho-Kho

Venue: Kabaddi Court (Opposite ECE Block) and Cricket Ground.

Interested students are encouraged to participate.



Dr. Bh Arun Kumar
Physical Director



Dr. V. Ram Babu
Associate Dean-Students Affairs

GMR INSTITUTE OF TECHNOLOGY – RAJAM
DEPARTMENT OF PHYSICAL EDUCATION

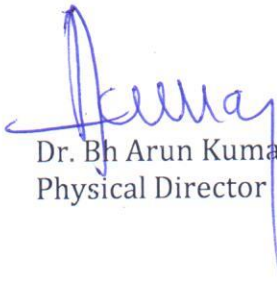
Ref: GMRIT Students (Women) /2025

02-01-2025

CIRCULAR

All B.Tech students (1st to 4th year) are hereby informed that the JNTUGV Volleyball (Women) selection trials will be conducted on 03.01.2025 at 4:30 PM at the Volleyball Court, Opposite ECE Block. Interested students are encouraged to participate.

Venue: Volleyball Court, Opp ECE Block


Dr. Bh Arun Kumar
Physical Director

Dr.V.RamBabu
Associate Dean-Students Affairs

DEPARTMENT OF PHYSICAL EDUCATION

Ref: GMRIT/SPORTSDAY/2025

DATE: 31.01.2025

CIRCULAR

On the occasion of "Sports Day Celebrations-2025", the following games and sports competition will be conducted for all the B.Tech & M.Tech students.

MEN

ATHLETICS

- a) 100m
- b) 800m
- c) Long jump
- d) Shot put
- e) 4X100 relay

GAMES

- a) Basket ball
- b) Badminton(doubles)
- c) Ball badminton
- d) Body building
- e) Chess
- f) Cricket
- g) Football
- h) Kabbadi
- i) Kho-kho
- j) power lifting
- k) Table tennis
- l) Throw ball
- m) Volleyball


WOMEN

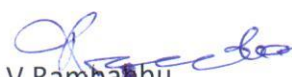
- a) 100m
- b) 400m
- c) Long jump
- d) Shot put
- e) 4X100 relay

- a) Basket ball
- b) Badminton(doubles)
- c) Ball badminton
- d) Chess
- e) Cricket
- f) Kabbadi
- g) Kho-kho
- h) power lifting
- i) Table tennis
- j) Throw ball
- k) Volleyball

The interested students/teams can register their participation with Dr.Bh.Arun Kumar, physical director on or before 02.02.2025.

NOTE: The Volleyball, Kabaddi, Kho-kho, Football, Basket ball and Cricket one team for each branch per year.


Dr. Bh.Arun kumar
Physical director


Dr.V Rambabu
Associate Dean (SA)

GMR INSTITUTE OF TECHNOLOGY – RAJAM
DEPARTMENT OF PHYSICAL EDUCATION

Date: 14-02-2025

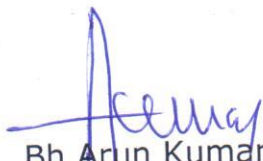
ANNUAL DAY GAMES & SPORTS CELEBRATIONS-2025

It is decided to conduct Games & Sports events among the staff (Teaching & Non-Teaching) Department wise. Hence, I request you to send the list of participants in the following proforma.

Name	Badminton Doubles	Caroms Doubles	Table Tennis Singles	Volleyball	Cricket	Chess

- Note : 1. One team only for cricket from each department.
2. All the HOD's are requested to send the team list for each event on or before 21.02.2025.
3. Athletic events later we will inform.

For more details, please contact the Physical Director.


Bh. Arun Kumar
Physical Director


Associate. Dean(SA)

GMR INSTITUTE OF TECHNOLOGY-RAJAM

DEPARTMENT OF PHYSICAL EDUCATION

Ref:GMRIT Students Men

28th Jan 2025

CIRCULAR

All the B.Tech students are hereby informed that AP state Bodybuilding Selection Trails Men will be conducted on 09th Feb 2025. Therefore GMRIT is going to conduct an internal Bodybuilding selection on 1st Feb 2025 from 6:00 Pm onwards. All the interested students may come and participate in the GMR Sports arena.

Note: AP State Bodybuilding Championship team selection trails.


Physical Director


Asso. Dean-Student Affairs

GMR INSTITUTE OF TECHNOLOGY-RAJAM

DEPARTMENT OF PHYSICAL EDUCATION


Ref:GMRIT Students Men

17th Feb 2025

CIRCULAR

All the B.Tech students are hereby informed that Zonal Bodybuilding Selection Trails Men will be conducted on 19th Feb 2025. Therefore GMRIT is going to conduct an internal Bodybuilding selection on 18st Feb 2025 from 6:00 Pm onwards. All the interested students may come and participate in the GMR Sports arena.

Note: Zonal Bodybuilding Championship team selection trails.


Physical Director


Asso. Dean-Student Affairs

GMR INSTITUTE OF TECHNOLOGY-RAJAM

DEPARTMENT OF PHYSICAL EDUCATION


Ref: B.Tech 1st Year Students

17th April 2025

CIRCULAR

All first-year B.Tech students are hereby informed that friendly matches in Volleyball, Kabaddi, and Kho-Kho (Men & Women) will be held on 19th April 2025. All branch team captains are requested to report at the Football Ground on 19.04.2025 from 4:30 PM onwards. Interested students are encouraged to participate and should contact Dr. Bh. Arun Kumar for further details.

Note : From Each Branch One Team .


Physical Director


Asso. Dean-Student Affairs

GMR INSTITUTE OF TECHNOLOGY-RAJAM

DEPARTMENT OF PHYSICAL EDUCATION

Ref: GMRIT Students (Men & Women)/2025

Date: 26.06.2025

CIRCULAR

This is to inform that all the B.Tech (2nd Year) Boys & Girls students are hereby informed that yoga 11 days coach camp on 01.07.2025 to 12.07.2025.

All the interested students are come and participate at respective Venue.

Venue: Indoor Stadium (Yoga Hall)-GMR Sports Arena

BOYS – timings : 5.00 to 6.00PM

GIRLS-timings : 6.30 to 7.30AM

NOTE: Participants shall attend yoga classes with their own yoga mat or bed sheet.



Dr.Bh.Arun Kumar
Physical Director



Dr.V.Rambabu
Associate Dean-Student Affairs

IT — ✓

CSE — ✓

BS&H — ✓

ECE — ✓

EEE — ✓

Civil/Chy — ✓

Mech — ✓

AI&ML } ✓
AI&DS } ✓

Gr. H { ✓

B. H { ✓

GMR INSTITUTE OF TECHNOLOGY – RAJAM
DEPARTMENT OF PHYSICAL EDUCATION

Ref GMRIT Student (Men & women) 2025

24/07/2025

CIRCULAR

All BTech Student are hereby informed that **Srikakulam Dist. Basketball Selection trials** will be conducted on **25.07.2025**, therefore interested students may come and participate at Basket Ball Court near by Boys Hostel from **5:00 PM** onwards.

Age Group :

Under 18 (Boys & Girls)

Note: Srikakulam Dist. Basket Ball Selection trails (Age Category under 18, Boys & Girls)



Dr. Bh. Arun Kumar
Physical Director



Assoc. Dean-Students Affairs