विकास आयुक्त का कार्यालय
(सूक्ष्म, लघु एवं मध्यम उद्यम)
सूक्ष्म, लघु एवं मध्यम उद्यम मंत्रालय
भारत सरकार

निर्माण भवन सातवीं मंजिल, मौलाना आजाद रोड,
नई दिल्ली-110 108

सत्यमेव जयते

MSME
सूक्ष्म, लघु एवं मध्यम उद्यम

OFFICE OF THE DEVELOPMENT COMMISSONER
(MICRO, SMALL & MEDIUM ENTERPRISES)
MINISTRY OF MICRO, SMALL & MEDIUM ENTERPRISES
GOVERNMENT OF INDIA

Nirman Bhawan, 7th Floor, Maulana Azad Road,
New Delhi-110 108

Ph. EPABX-23063800, 23063802, 23063803, 23063804, 23063805 & 23063806

No. 6(19)/ (NMCP) Incubator /Meeting/2010-11 **16th September, 2010**

GMR INSTITUTE OF TECHNOLOGY RAJAM-532 127
9100
21/9/10

To
The Principal
GMR Institute of Technology, Rajam-532127, Dist: Srikakulam(AP)

Subject: Implementation of the Scheme "Support for Entrepreneurial and Managerial Development of SMEs through Incubators"- regarding

Sir,

With reference to your proposal submitted under the above Scheme, we are pleased to inform you that your institution has been approved as one of the Business Incubator by the Selection Committee. A copy of the guidelines of the scheme which contains the format agreement to be executed by the institutions and also contains format of application of incubatee for availing assistance under the scheme is enclosed (Annexure I).

2. As per the agreement to be executed between the Government of India(GoI) and the Institution, each institution is required to constitute a Managing Committee with the approval of Board of Governors of the respective institutions to, inter alia, vet the proposals on innovative business ideas received before furnishing the same to this office. You are, therefore required to kindly initiate action for constitution of the Managing Committee. The name and address of representative of this office to be included as a member on the Managing Committee of your institution is enclosed (Annexure II).

3. You are also requested to kindly initiate action for inviting proposals on innovative business ideas by releasing suitable advertisement in the newspapers and by other means. To complement the efforts of the institutions, this office is also in process of releasing an advertisement in the leading newspapers for submitting proposals on innovative business ideas to the institutions approved under the scheme . Once sufficient numbers of proposals of incubatees are received by your institution, you may get the proposals vetted by the Managing Committee and send the same to this office along with agreement between this office and the institution (duly signed by the head of institution/his nominee).

4. It would be appropriate if you could send the proposals of the incubatees to this office at the earliest to enable us to convene the meeting of the Selection Committee for final approval.

5. Should you require any further details about the Scheme or regarding the status of the proposal, you are requested to be in touch with Dr. Amarnath, Assistant Director (Met), email: atiwari@dcmsme.gov.in , mobile no. 9810990314 of this office. The guidelines of the scheme and all the other concerned details of the Scheme has been put on the website at link http://www.dcmsme.gov.in/schemes/SUPPORTFOREMDTI.html

amarnathtiwari@gmail.com

Yours faithfully

(Dr. Sunita Chhibba)
Additional Development Commissioner &
Economic Advisor (MSME)