

8th Finance Committee meeting

Date : 12-11-2021




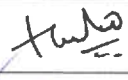

Time: 11.00 AM

Venue : Conference hall

AGENDA :

1. Review of minutes of the 7th meeting of Finance Committee
2. Review of Income-Expenditure Statement for FY 2019-20 & 2020-21
3. Revision of remuneration as per JNTUK.
4. Any other point with the permission of the chair.

Members present:

S. No.	Name	Affiliation	Signature
1	Dr. C L V R S V Prasad	Principal	
2	Sri. L M Laxmana Murthy	COO- GMRVF	
3	Sri. Ch Sreenivas	CFO	
4	Dr M V Nageswara Rao	Associate Dean (Academics)	
5	Dr. V Jagan Naveen	CoE-GMRIT	

Member Secretary has welcomed the members to the 8th meeting of Finance Committee and presented the Income & Expenditure statement.

Item#1: Review of minutes of the 7th meeting of Finance Committee
Members reviewed the minutes of the 7th FC meeting and confirmed

Item#2: Review of Income-Expenditure Statement for FY 2019-20 & 2020-21.
Members reviewed the Income-Expenditure statements and confirmed

Item#3: Revision of the guidelines for remunerations
Members reviewed the existing pattern of examination related remunerations and recommended the following as per Annexure-1.

Annexure-1

FEE STRUCTURE

Regular Examinations:

Programme	Examination Fee (Present)	Examination Fee (Proposed)
UG	2000 (per semester)	
PG	2500 (per semester)	
M.Tech. Project Viva	5000	

Supplementary Examinations:

UG Programmes:

S. No.	Details	Examination Fee Rs. (Present)	Examination Fee Rs.(Proposed)
1	Each Subject (Theory / Lab)	400	
2	Condonation	5000	
3	Summer Internship Assessment	500	
4	FSI Internship Assessment	2500	

PG Programmes:

S. No.	Details	Examination Fee in Rs.	Examination Fee Rs.(Proposed)
1	1 subject	800	
2	2 subjects	1200	
3	3 subjects	1600	
4	4 subjects	2000	
5	5 subjects	2500	
6	Condonation	5000	
7	Summer Internship Assessment Fees	2500	

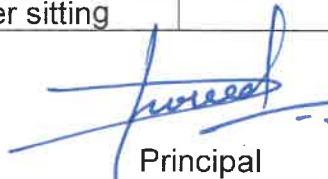
Certificate Issue:

S. No.	Description	Amount Rs. (Present)	Amount Rs. (Proposed)
1	Duplicate Hall Ticket	100	
2	Duplicate Consolidated Grade Memo (CGM)	1500	
3	Duplicate Semester Grade Memo each	500	
4	Provisional Application Fee for UG	800	1000
5	Provisional Application Fee for PG	800	1000
6	Transcripts each	100	
7	Consolidated Grade memo name correction each	200	
8	Provisional certificate name correction	500	
9	Certificates Academic background verification	1000	
10	Migration certificate	300	
11	Provisional certificate-Duplicate	1500	
12	Provisional certificate-Tatkal	3000	

S. No.	Item	Unit Rate Rs. (present)	Unit Rate Rs. (proposed)
Evaluation Process:			
1	Remuneration to question paper setting with key/scheme	1500/question paper	
2	TA/DA towards the collection of Supplementary answer scripts	5000	
3	Moderator	200/ course	
4	Paper valuation (Single valuation)	25/ script (Minimum Rs.200/-)	
5	Chief Examiner	300/day.	
6	Coordinator- Spot evaluation	500/day/coordinator (based on the need of the spot work)	
7	Scrutinizer (Faculty)	2/script	
8	Coding, OMR tearing (office staff to be drawn from any dept.)	0.50/script	
9	Scanning of OMR and verification (to be done by exam office staff)	0.50/script	
10	Attender for handling of the scripts and support (Regular/Supple. exams)	100/day (including water boy)	
Conduct of laboratory/Project Viva-voce examinations:			
11	Remuneration to Internal/ External examiner (UG)	20 per student (Minimum Rs.200/-)	
12	Remuneration to Internal/ External examiner (PG)	20 per student (Minimum 200/- for internal and Rs.1000/- including TA & DA for external)	
13	TA for external examiner	Actual	
14	DA for external examiner (Lab/Project Viva-voce)	200 Per day (As per JNTU G.O.)	
15	Technician per batch (regular exams)	60 per batch	
16	Technician per batch (supple. exams)	30 per batch	
17	Remuneration to Project External/Internal Examiner (UG)	20 per student (Minimum Rs.200/-)	
18	Remuneration to Project External (PG)	1000 per student	
19	Remuneration to Project Internal (PG)	200 per student	
20	Preparation and distribution of exam stationery (Dept. office Asst.) for regular exam	100/Lab course/section	
21	Preparation and distribution of exam stationery (Dept. office Asst.) for supple. exam	50 per Lab course	
22	Attender – Regular Exams	50/Lab course/section	

23	Attender Supple. Exams	25 per Lab course	
Full Semester Internship/Summer Internship:			
24	Industry expert (Maximum 2 sessions per day)	Rs.1500/-per session	
25	FSI Internal Examiner and HoD	Rs.20/- per student (MinimumRs.200/-)	
26	Summer internship Evaluation (internal)	10 per student (Minimum Rs.200/-)	
Note: Car rent will be paid at actuals or Rs.10/- per Km (subjected to a minimum of Rs 1500/-) to External Examiners coming for UG/PG Project Viva-Voce and FSI apart from applicable DA.			
Other supporting staff:			
27	Academic Admin office staff	1000/AY (Rs.500/- per Even & Odd)	
28	Academic Admin (AO & SAO)	1000/AY (Rs.500/- per Even & Odd)	
29	Finance Department	1000/AY (Rs.500/- per Even & Odd)	
30	HR Department (per semester)	500/AY (Rs.250/- per Even & Odd)	
31	IT Supporting staff (per semester)	1000/AY (Rs.500/- per Even & Odd)	
32	Generator Staff	250/AY (Rs.125 per Even & Odd)	
33	Purchase & Store	500/AY (Rs.250/- per Even & Odd)	
Conduct of theory examinations:			
34	Chief Controller per session	250/session	
35	Controller of examinations	250/session	
36	Coordinator (1coordinator/200 students)	150/session	
37	Invigilators (1 Invigilator/ 20 candidates)	120/exam	
38	Internal Flying Squad (1 per 400 candidates)	120 per exam	
39	Preparation & distribution of exam stationary/seating arrangements (one staff for every 200 candidates) if required staff to be drawn from depts.	120/session	
40	Attender (one for every 200 candidates)	50/session	
41	Water boy (one for every 200 candidates)	50/session	
42	Coordinator for On-line exams (UG only)	500/ cycle	
43	Technical support for On-line exams (questions uploading)	200/ cycle	
Other remunerations:			
44	BoS External members	5000/ per sitting	
45	Academic council members	7500/ per sitting	

Date: 12-11-2021



Principal