

**GMR INSTITUTE OF TECHNOLOGY: RAJAM
KNOWLEDGE RESOURCE CENTRE**

Dt. 15.02.2020


Library Committee meeting will be held on 15.02.2020 at 3.00 PM in Board Room,
IV Block: GMRIT, Rajam

Agenda: 1. To increase the new titles

2. To increase e-books and e-journals

3. To propose a spot purchase like Book Exhibition during the Jan to Feb

4. Review of the last Committee meeting.


LIBRARIAN

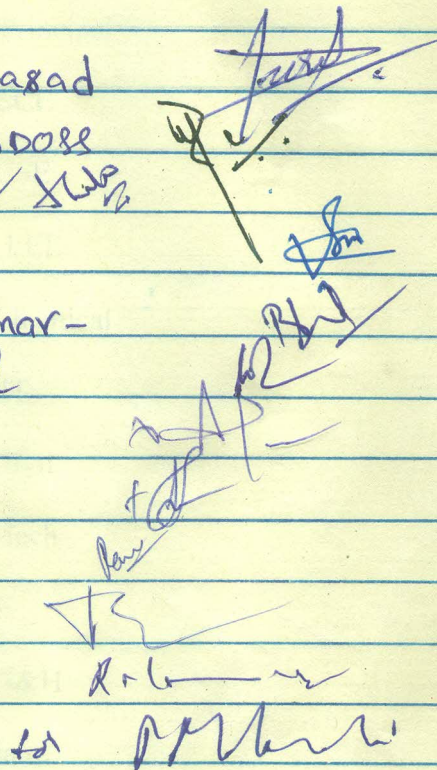

PRINCIPAL & CHAIRMAN

CC to ALL HOD'S

Library Committee Meeting will be held on 15.02.2020
at PM in Board Room, IV Block GMRIT, Ragam.

The following committee members are present for
meeting

1. Principal & chairman - Dr. CLVRSV Prasad
- 2 Vice principal - Dr. J. Raja murugadoss
- 3 HOD - ECE - Dr. M. Kathirevelu - ✓ X
- 4 HOD - CSE - Dr. A.V. Ramana -
- 5 HOD - EEE - Dr. P. Bharani chandrakumar -
- 6 HOD chemical - Dr. Surya narayana rash
- 7 HOD IT - Dr. Ajit Kumar Rauth
- 8 HOD civil - Dr. G. Ganesh Prabhu
- 9 HOD mech. - Dr. V. Rambabu
- 10 HOD PE - Dr. Sashikumar
- 11 HOD BS&H - Dr. R.L. Naidu
- 12 Librarian - Dr. T. Venkata Rao

A collection of handwritten signatures and initials in blue ink, arranged vertically on the right side of the page. The signatures are slanted and vary in style, some appearing to be initials followed by a surname or a full name in a shorthand form.

Library Committee meeting will be held on 15.02.2020 at 3.00 PM in Board Room, IV Block. GMRIT, Rajam.

Members Present:

1. Dr. C.L.V.R.S.V. Prasad	Principal & Chairman
2. Dr. J. RajaMuruga Doss	Vice Principal
3. Dr. M. Kathirvelu	Hod ECE
4. Dr. A. V. Ramana	Hod CSE
5. Dr. P. Bharani Chandra Kumar	Hod EEE
6. Dr. . Suryanarayana Das	Hod Chemical
7. Dr. Ajit Kumar Routh	Hod IT
8. Dr. G. Ganesh Prabhu	Hod Civil
9. Dr. V. Ram Babu	Hod Mech
10. Dr. Sashi Kamar	Hod PE
11. Dr. R.L. Naidu	Hod BS&H
12. Dr. T. Venkata Rao	Librarian

The following **Agenda points** were discussed.

Item no 1. Members are reviewed the number of titles and asked the Librarian to increase titles.

Item no 2: The Committee recommended e- books and online journals.

Item no 3. The Committee advised the Librarian to select new titles for Library by visiting Book Exhibition which may be organized in Vijayawada by different publishers and brought the books to KRC to select the books by all HOD's and Faculty.

Item no 4. As per the previous meeting discussion, Libsys7th version with biometric purchased and installed. All students are registered with finger print in the software. So the book issues doing with biometric device only.

GMR INSTITUTE OF TECHNOLOGY: RAJAM
KNOWLEDGE RESOURCE CENTRE

Dt. 17.02.2021

Library Committee meeting will be held on 17.02.2021 at 3.00 PM in Board Room,
IV Block. GMRIT, Rajam

Agenda: 1. Library usage and e-resources.

2. Motivate the students to utilize the library resources

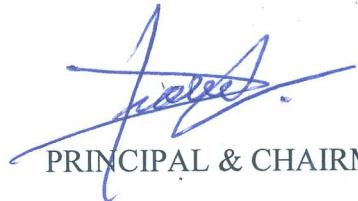
3. New titles and volumes during the year.

4. Books issued during the year.

5. Approve to purchase new titles and renew the online journals.

6. Review the previous Committee meeting.

T. Venkata Rao
LIBRARIAN


PRINCIPAL & CHAIRMAN

CC to ALL HOD'S

Library Committee meeting will be held on 17-02-2021 at 3:00 PM in Board Room, IV Block, GMRIT Rajam.

The following Committee Members are Present for Meeting

- | | | |
|-------------------------|------------------------------|----------------------|
| 1. Principal & Chairman | Dr. C.L.V.R.S.V. Prasad | Notes |
| 2. Vice Principal | Dr. J. Raja Murugan Dor | 17/2/2021 |
| 3. HOD-ECE | Dr. M.V. Nageswara Rao | Notes |
| 4. HOD-CSE | Dr. A.V. Ramanan | Notes |
| 5. HOD-EEE | Dr. P. Bharani Chandra Kumar | Notes |
| 6. HOD-CHEM | Dr. Suryanarayana Das | Notes |
| 7. HOD-IT | Dr. Ajit Kumar Rathi | Notes |
| 8. HOD-CIVIL | Dr. G. Ganesh Prabhu | Notes |
| 9. HOD-MECH | Dr. V. Ram Babu | Notes |
| 10. HOD-PF | Dr. Sashi Kumar | Notes |
| 11. HOD-BSEN | Dr. R.L. Naidu | Notes |
| 12. Librarian | Dr. T. Venkata Rao | Notes |

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2. Dr. J. RajaMuruga Doss	Vice Principal
3. Dr. M.V. Nageswara Rao	HOD ECE
4. Dr. A. V. Ramana	HOD CSE
5. Dr. P. Bharani Chandra Kumar	HOD EEE
6. Dr.Suryanarayana Das	HOD CHEM
7. Dr. Ajit Kumar Routh	HOD IT
8. Dr. G. Ganesh Prabhu	HOD CIVIL
9 Dr. V. Ram Babu	HOD MECH
10. Dr. Sashi Kamar	HOD PE
11. Dr. R.L. Naidu	HOD BS&H
12. Dr.T.Venkata Rao	Librarian

Members reviewed the following minutes of the meeting.

- I. The library day wise usage report for both reference section and use of online resources.
- II. Suggested to motivate the students to make use of the library resources more effectively.
- III. The number of new titles and volumes added during the year and ratified with the stock register.
- IV. Number of books issued during the year and number of students benefited
- V. The list of missing books and fines collected from the late renewals.
- VI. Members approved the purchase of the new titles and volumes and renewal of various online journals.